



DVS BEE SERVICES

APPLICATION FORM

Thank you for your enquiry. Please answer all the questions. All information will be treated as confidential.

Indicate type of verification required:			
Do you have a current BEE certificate?		If yes, expiry date?	
Is the business part of a Group of Companies?		Do you require a consolidated certificate?	

1. GENERAL COMPANY INFORMATION AND CONTACT DETAILS:

Name of Business (Registered)			
Trading name			
Core business of the company			
Company registration number		VAT Number	

Place of operations:	Physical address	Number of employees:
Head Office		
List additional site offices that the business operate from – location and number of employees at each site (Provide separate list if required)	Site 1	
	Site 2	
	Site 3	
	Site 4	

Authorised Company Representative (internal):	Name		Designation	
	Email		Telephone	
External representative (If applicable)	Name		Telephone	
	Email			

*** Special Power of Attorney required if external representative will manage the process on behalf of the Measured Entity.**

Did the company make use of the services of a BEE consultancy agency for the past 4 years?			
Name of consultancy:		Name of consultant:	

2. FINANCIAL INFORMATION

Please indicate your Financial Year end (<i>period being measured</i>)		
Annual Turnover for Financial Year being measured. (<i>R-value</i>)		
What type of Financial Statements will be used for verification purposes?		

3. OWNERSHIP INFORMATION

Total % Black Shareholding		Black Male %		Black Female %	
Who holds the above black shareholding?					

4. BEE VERIFICATION DETAILS (tick the applicable box)

Indicate the B-BBEE elements to be verified:	Ownership		Preferential Procurement	
	Management Control (Directors)		Enterprise Development	
	Employment Equity		Supplier Development	
	Skills Development		Socio Economic Development	
	Yes 4 Youth			

5. BUSINESS SECTOR

Indicate the nature of your Business: Please tick the applicable box:			
Agriculture		Media, Advertising & Communication	
Accountants		Mining	
Construction		Services (Business & Personal)	
Financial Services		Property	
Forestry		Tourism / Hospitality	
Importer / Exporter		Transport – Road Freight	
Information / Communication (ICT)		Transport – Domestic Aviation	
Legal Sector – Law Firm / Advocate		Transport – Forwarding & Clearing	
Manufacturer		Wholesaler / Retailer	
Other (specify)			

6. CONSTRUCTION INDUSTRY ONLY – AUTOMATIC LEVEL CONSTRUCTION COMPANIES

Choose type of company based on Construction business and turnover	
Choose level of black ownership	

**Note that to avoid discounting by 1 level, construction entities must comply with 40% of the QSE Skills Development element. The entity can further choose to enhance their BEE status level by being verified on the Skills Development, Procurement and Supplier Development elements on the QSE scorecard.*

Please indicate the additional elements for verification (if applicable)	Skills Development	
	Preferential Procurement	
	Supplier Development	

7. DECLARATION - TO BE SIGNED BY THE AUTHORISED COMPANY REPRESENTATIVE

Is there any connection / relationship between this entity and DVS BEE Services (Pty) Ltd e.g. debt, common owners, shareholding?	
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I hereby declare that to the best of my knowledge the information provided is correct. I also take full responsibility of any misrepresentation of facts and accept liability for delays and costs that may arise from misrepresentation.

Authorised Company representative:	Name	
	Designation	
	Signature	
	Date	

Note that DVS BEE Services reserves the right to reject the application and not submit a quote. The company representative will be informed of such a decision.

Please send completed form to:

Attention: Administrator

E-mail: admin@dvsbee.com

Please contact us should you need any assistance with the completion of this form on 0861 99 50 55 / admin@dvsbee.com

FOR OFFICE USE ONLY:

ACCEPTANCE OF ORDER AND ASSIGNMENT OF PERSONNEL

Information submitted checked?			By whom:	
Debt / Equity relationship checked?			Date:	
Related Party Register checked?				

The undersigned confirms that the competence of the assigned team has been evaluated prior to acceptance of this verification.

	Analyst	Technical Signatory
Competence for applicable scorecard / sector code		
Verification complexity assessed (size, structure, ownership, risks)		
Experience appropriate for this engagement		

Analyst 1 assigned:		Technical Signatory assigned:	
Analyst 2 assigned:		Number of site(s):	
Applicable scorecard:			
Additional notes / comments / conditions (if any)			

DECLARATION OF IMPARTIALITY AND CONFIDENTIALITY

We hereby declare that we do not have any compromising links or vested interest in the Measured Entity, nor have we had any in the past four years or intend to have any in the future. The related party register has been checked and there is no conflict of interest or influence that will risk impartiality in performing our role in the verification of the Entity.

We also declare that we did not provide the entity with any BEE consulting or other services related to any of the 5 elements of the BEE scorecard during the past four years.

Any information disclosed or provided by the Measured Entity will be treated as confidential and shall not be used for any purposes other than for BEE Verification and this information will not be disclosed, revealed, or published to any third party without obtaining prior written consent thereto or if required by law to do so.

Any disclosures to me made in this regard will be submitted to the verification manager by means of a full report.

Technical Signatory:		Signature:		Date:	
Verification Analyst:		Signature:		Date:	
Verification Analyst:		Signature:		Date:	
Administrator		Signature:		Date:	

We hereby confirm that DVS BEE SERVICES has the capacity and competence to perform this BEE Verification based on the review of this application form.

Acceptance and assignment done by:	Name		Signature	
	Date			

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