



DVS BEE SERVICES

REQUEST FOR ACCESS TO PERSONAL INFORMATION

Note that a fee may be applicable to the request for access to information depending on the information and form that the information is required in. You will be informed of the fee on receipt of this form. The fee is payable before the Request for Access to Personal Information will be processed.

1. Information of person requesting information:

Full name and surname	
ID number	
Postal Address	
Telephone no.	
E-Mail address	

2. Details of information required:

Please provide full details of the information that is requested.	
Please provide reasons for the request of access to information	

Signature of requester

Date

Please send completed form to:

Attention: The Information Officer
E-mail: admin@dvsbee.com

Please contact us should you need any assistance with the completion of this form on 0861 99 50 55 / admin@dvsbee.com

Document Number: MAN007 F02

Title: Request for Access to Personal Information

Compiler: B Hoon

Revision Number: 000

Date: 04/10/2021

Approved: W Fourie

FOR OFFICE USE ONLY:

Request received by:			
Date received:			
Information Officer appointed:			
Decision regarding request for access to information (Provide reasons where request is denied)	Approved / Not Approved		
Information officer signature		Date:	
Feedback provided to Requester:		Date	
Comments / Feedback:			

Document Number:

MAN007 F02

Title:

Request for Access to Personal Information

Compiler:

B Hoon

Revision Number:

000

Date:

04/10/2021

Approved:

W Fourie